S.G.S.J. Govt. Degree College

Paonta Sahib Distt. Sirmour (H.P.)

NAAC ACCREDITED 'B++' Grade Institution Estd.1994





PROSPECTUS -2018-19

Bachelor of Arts, Bachelor of Science Bachelor of Commerce, M.A. in English M.A. in Economics, M.A. in Hindi, M.Com

Email:gepaontasahib@gmail.com Web:www.gcp.ac.in Telefax:-01704-223357

Principal's Message

Established in the year 1994, Shree Guru Gobind Singh Jee Government College Paonta Sahib has earned its name after Shree Guru Gobind Singh Jee, the 10th Sikh Guru to commemorate the Khalsa Pant, which he found on this holy city during his sojourn between 1685-1689. It is believed that Guru Maharaj spent most of his time here in meditating and experiencing spiritual bliss. He lived here for four and a half years, having never stayed so long at any other place in his entire life.



He wrote many Sikh religious books here and then went to

Anandpur Sahib to establish the Khalsa Panth. The Gurudwara also houses a museum which contains a lot of antiques and weapons used by Guru Gobind Singh during his stay. His spiritual vibes can be experienced even today if one wills.

With the beginning of the new academic session, the college has entered into its 25th year of academic excellence. The college campus is spread over in 40 bighas of land in village Shubh Khera of Paonta Sahib, about 1.5 kilometers walk able distance from Bus Stand. The majestic Yamuna flows by the town tirelessly thereby giving the dwellers a feeling of ancient glorious path. The people from surrounding and distant far-flung places come to have a heavenly dip in the

crystal clear holy water of the Yamuna on important religious festivals.

Once cottaged in a Sugar Mill during the early phase of its infancy, the college is now turned into a well developed campus consisting of multi-storied buildings with well equipped laboratories and class rooms. In the recent past, the college is further enriched with newly constructed multi-storied administrative block and a multi-purpose hall. The construction work of another mega academic block is under progress. The college has got the biggest playground in the town. The spacious and fully air conditioned library is equipped with more than 9000 books and has digital e-access facility through N-LIST, funded by UGC as college component under UGCINFONET Digital Library Consortium. The college campus is under CCTV surveillance, and has wireless fidelity (Wi-Fi) system for online connectivity from any corner of the campus.

The College became a NAAC Accredited Institution and achieved 'B++' grading for its Quality Oriented Approach and potential for growth and excellence in the Academic Session 2016-17. Recently, in view of this accreditation, the MHRD, Govt of India has been kind enough to approve Rs. 2 Crore infrastructural grant to the college under the RUSA, which will help this institution in

achieving the new heights of excellence.

In addition to the mainstream faculties of Science, Humanities and Commerce, the college is running BCA and PGDCA under the Self-financing Schemes, and also the Advanced Diploma in 'Food Processing' and 'Pharmaceuticals' under the UGC sponsored Community College Scheme to cater the technological, industrial and self-employment need of the fast growing society. As per the latest communication from the UGC, some add-on courses will also be introduced from the current session. The college is affiliated to Himachal Pradesh University, Shimla and recognized by the University Grants Commission, MHRD, Government of India, New Delhi. Further, being a government institution, well-qualified, experienced and dedicated faculty is always a boon to the students enrolled with this institution.

This Prospectus cum Information Booklet 2018-19, contains a wealth of information regarding various undergraduate and post graduate programmes offered by the college, eligibility conditions, rules of admission, fees and scholarships, and other facilities available at the college. Lastly, I extend a cordial welcome to all the students aspiring to join this college and

wish them a promising and successful career and life.

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- * Ragging.
- * Crime against Women.
- * Alcohol, Smoking, Chewing Tobacco, Ghutka etc.
- * Misconduct, Hooliganism.
- * Possession or use of fire arms or any lethal weapon.
- * Possession or use of hallucinogenic drugs in the campus.
- * Possession or use of alcoholic beverage or delinquency under the influence of alcohol.
- * Use of cell phones other than specified zone in the campus.
- * Bringing of Outsiders in the Premises.

Students found accused of such act by the way of indulging or outside the college premises shall be liable to punishment as per the guidelines given by UGC in the light of Hon'ble Supreme Court Directions. The possible punishment shall be anyone or the combination of the following:-

- 1. Suspension from attending classes and academic privileges.
- 2. Suspension/withdrawing of Scholarship and other financial benefits.
- 3. Debarring from appearing in examination and other evaluation process.
- 4. Debarring from representing the institution in any intra-college/inter-college/inter-university/international meet, tournament, youth festival etc.
- 5. Suspension and rustication from the college.
- 6. Cancellation of Admission.
- 7. Special Fine depending upon the gravity of the offence
- 8. Collective Punishment: When the persons committing or abetting the crime of Ragging are not identified, the institution shall resort to collective punishment.

Note: The cases pertaining to the Ragging will be reported to the police and will be dealt as per Himachal Pradesh Educational Institution (Prohibition of Ragging) Act 2009 according to which Ragging has been declared as a 'Cognizable and Non-bail able Offence'. Any student convicted of Ragging related offence will be punished with the imprisonment of upto 3 years or fine of Rs.50,000 or both.

ANNUAL CALENDAR 2018-19

Admission Schedule

UG Classes B.A./B.Sc./B.Com 1st, IIIrd & Vth Semester

Submission of Application Form : 15th June, 2018 to 24th June, 2018 (10 Days)

Display of Merit List : On or before 25th June 2018, 1.00 p.m. Fee Deposit : 26th June, 2018, to 27th June, 2018

Display of Final merit List : 29th June, 2018 (12:00 Noon)

Final Fee Deposit : upto 30th June, 2018

Regular teaching of lst, Illrd : 1st July 2018 to 14th October 2018 (106 days)

and Vth Semester

Mid Term Exam : 1st or 2nd week of September 2018 (Tentative)

End semester examination

(Practical and Theory exams of : w.e.f. 15th October 2018 to 3rd November 2018

Ist, Illrd and Vth Semester)

lind, IV & VI Semester

Regular teaching of (II, IV & VI : 15th Nov 2018 to 20th Dec 2018 (36 days)

Semester) (Even) 5th Feb 2019 to 14th April 2019 (69 days) (105 days)

Mid term Exam : 1st or 2nd week of March 2019 (Tentative)

End Semester Exams

(Practical and Theory Exam of : 15th April 2018 to 10th May 2019

lind, IVth and Vith Semester

Note: There is no provision of admission as per university ordinance after 30th June of every year and as per Hon'ble High Court Decision. No Admission will be given after the schedule.

Enrollment of students (NSS / Rovers & Rangers / Clubs / Societies) upto 5th Aug 2018.

PG Classes M.A. / M.Com I & III Semester:

* Submission of Admission form on or before : 16th July 2018

Display of merit list : 19th July 2018

* Counselling and fee deposit (All subjects) : 20th July 2018 onwards

* Last date for admission against the

vacant / vacated seats (if any) : 21 July 2018

* Regular Teaching w.e.f. : 25th July 2018

Vacation Schedule

 1.
 Summer Vacation
 : 22.5.2018 to 15.06.2018 (25 days)

 2.
 Diwali break
 : 04.11.2018 to 08.11.2018 (05 days)

 3.
 Winter Vacation
 : 01.01.2019 to 04.02.2019 (35 days)

Total - 65 days

Activities and Functions (Tentative)

 Environment Day
 : 10/08/2018

 PTA General House
 : 11/08/2018

GCP Alumni Association : 08/09/2018

General House

Hindi Diwas : 14/09/2018

NSS Day : 24/09/2018

Rover & Rangers Day : 07/11/2018

Annual Cultural Function (Pahal) : 2nd / 3rd Week of November, 2018

Aids Day : 01/12/2018

Annual Athletic Meet : December, 2018

NSS Special Camp : Last Week of January, 2018

Science Day : 28/02/2019

Note :- Above schedule and dates are tentative and subject to change / amendment. Any change will be notified by the college administration from time to time.



Faculty & Staff

Principal



Dr. Kiran Vir Singh

Department of Botany



Smt. Dhanmanti Kandasi Assistant Professor



Dr. Jahid Ali Malik Assistant Professor



Smt. Amita Joshi Assistant Professor



Department of Chemistry

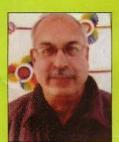
Dr. Kundan Sharma Assistant Professor

Department of Zoology

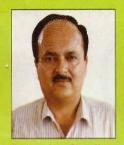


Vacant

Department of Commerce



Dr. Chandra Kant Sharma Associate Professor



Dr. Arundeep Chaudhary Assistant Professor



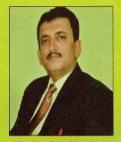
Sh. Rinku Aggarwal Assistant Professor Department of Economics



Smt. Ritu Pant Associate Professor



Smt. Sulaxna Sharma Associate Professor Department of History



Dr. Jagdish Chauhan Associate Professor



Sh. Yashpal Tomar Assistant Professor Department of English



Vacant



Vacant



Ms. Swati Chauhan Assistant Professor

Department of Mathematics



Dr. Vivek Negi Assistant Professor



Smt. Dipali Bhandari Assistant Professor



Smt. Deepa Chauhan Assistant Professor



Smt. Tanu Chandel Assistant Professor



Ms. Vandana Kansal Assistant Professor

Department of Hindi



Ms. Devindra Gupta Associate Professor



Sh. Ram Lal Tomar Associate Professor



Smt. Kanta Chauhan Assistant Professor

Deptt. of Physical Education



Vacant



Dr. Kiran Bala Assistant Professor (I)

Deptt. of Geography

Deptt. of Public Administration

Department of Music

Department of Physics



Sh. Mandeep Gandhi Assistant Professor



Sh. Sudesh Sharma Assistant Professor



Dr. Zafar Ali Assistant Professor



Sh. Ashish Negi Assistant Professor



Smt. Vimmi Rani Associate Professor

Department of Sanskrit



Dr. Usha Joshi Assistant Professor

Department of Sociology



Smt. Sonia Mohil Assistant Professor

Deptt. of Political Science



Vacant

Librarian



Sh. Kuldeep Singh Negi

Office Staff



Sh. Naresh Kumar Suptd. Grade-II



Sh. Jasmer Singh Sr. Assistant



Sh. Najakat Ali Clerk



Sh. Javed Ali



Smt. Raj Laxmi Jr. Office Assistant Sr. Lecturer Assistant



Lab Staff

Sh. Guman Singh Sr. Lecturer Assistant



Sh. Khajan Singh (L.A.)

Office Support Staff



Sh. Nup Singh





Smt. Jaymanti Devi Smt. Jogindro Devi



Sh. Mani Ram



Smt. Sumitra Devi



Smt. Kala Devi



Smt. Preety Devi



Sh. Jeet Singh

ADMINISTRATIVE ASSIGNMENTS: 2018-19

Sale of Prospectus

- 1. Smt. Raj Luxmi (Sr. Lect. Asstt)
- 2. Sh. Khajan Singh (LA)

Overall Incharge Admissions (IGNOU Room)

1. Prof. Ritu Pant

Screening Committee

Science Faculty (Zoology Lab)

- 1. Prof. Sulaxna Sharma
- 2. Prof. Amita Joshi

Commerce Faculty (CSCA Room)

1. Dr. Chandra Kant Sharma

Arts Faculty (NSS Room)

- 1. Prof. Devindra Gupta
- 2. Prof. Ram Lal Tomar

B.A. 1st Semester (CEO/UGC Room)

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Dr. Dipali Bhandari
- 3. Dr. Usha Joshi
- 4. Prof. Sonia Mohil
- 5. Prof. Kanta Chauhan
- 6. Prof. Swati Chauhan
- 7. Sh. Anil Kumar (LA) Data Entry

B.A. 3rd and 5th Semester (Lecture Hall G-01)

- 1. Prof. Vimmi Rani
- 2. Prof. Deepa Chauhan
- 3. Dr. Kiran Bala
- 4. Dr. Zafar Ali
- 5. Prof. Ashish Negi
- 6. Smt. Sumitra Devi (Peon)

B. Com. 1st , 3rd and 5th Semester (Lecture Hall-101)

- 1. Dr. Arundeep Chaudhary (Convenor)
- 2. Prof. Yashpal Tomar
- 3. Prof. Rinku Aggarwal
- 4. Ms. Aparna (Data Entry)

B.Sc. 1st Semester (Botany Lab)

- 1. Prof. Dhanmanti Kandasi (Convenor)
- 2. Prof. Tanu Chandel
- 3. Dr. Kundan Sharma
- 4. Ms. Bahar (Data Entry)

B.Sc. 3rd and 5th Semester (Physics Lab)

- 1. Prof. Mandeep Gandhi (Convenor)
- 2. Prof. Sudesh Sharma
- 3. Prof. Vandana Kansal

BCA and PDCA (BCA Deptt.)

- 1. Dr. Vivek Negi (Convenor)
- 2. Prof. Rinku Aggarwal
- 3. Ms. Jyoti Sharma
- 4. Sh. Mahesh Kumar

Food Processing & Pharma (Community College Lab)

- 1. Dr. Jahid Ali Malik (Convenor)
- 2. Sh. Rahul Dev
- 3. Ms. Kiran
- 4. Sh. Rakesh Kumar

M.A. Economics 1st & 3rd Semester (CEO/UGC Room)

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Prof. Yashpal Tomar

M.A. English 1st and 3rd Semester (Scout and Guide Room)

- 1. Dr. Vivek Negi (Convenor)
- 2. Prof. Deepa Chauhan

M.A. Hindi 1st and 3rd Semester (NSS Room)

- 1. Prof. Devindra Gupta (Convenor)
- 2. Prof. Ram Lal Tomar

M.Com. 1st and 3rd Semester (CSCA Room)

- 1. Dr. Chandra Kant Sharma
- 2. Dr. Arundeep Chaudhary

College Advisory Committee

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Devindra Gupta
- 3. Prof. Sulaxna Sharma

CSCA Advisory Committee

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Devindra Gupta
- 3. Prof. Sulaxna Sharma
- 4. Prof. Ram Lal Tomar

Local Purchase Committee

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Devindra Gupta
- 3. Prof. Dhanmanti Kandasi (Bursur)
- 4. Sh. Naresh Batra (Supdtt.)
- 5. HOD of Concerned Purchase

Prospectus Committee

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Prof. Mandeep Gandhi
- 3. Sh. Jasmer Singh
- 4. Sh. Javed Ali

Library Advisory Committee

- 1. Prof. Ram Lal Tomar (Convenor)
- 2. Prof. Vimmi Rani
- 3. Dr. Jahid Ali Malik
- 4. Prof. Rinku Aggarwal
- 5. Prof. Swati Chauhan

Time Table Committee

- 1. Prof. Amita Joshi (Convenor)
- 2. Dr. Vivek Negi
- 3. Prof. Tanu Chandel
- 4. Prof. Rinku Aggarwal

Sports Affair Committee

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Prof. Vimmi Rani
- 3. Dr. Kundan Sharma
- 4. Prof. Deepa Chauhan
- 5. Dr. Zafar Ali

First Aid Committee

- 1. Prof. Sonia Mohil (Convenor)
- 2. Smt. Kiran (Community College)
- 3. Sh. Rakesh (Community College)

Cultural and Youth Festival Committee

- 1. Prof. Devindra Gupta (Convenor)
- 2. Music Teacher
- 3. Prof. Amita Joshi
- 4. Prof. Kanta Chauhan
- 5. Dr. Kiran Bala

Canteen Committee

- 1. Prof. Ram Lal Tomar (Convenor)
- 2. Prof. Vimmi Rani
- 3. Prof. Sudesh Sharma
- 4. Prof. Swati Chauhan

Mid-Term/House Examination Committee

- 1. Prof. Mandeep Gandhi (Convenor)
- 2. Dr. Arundeep Chaudhary
- 3. Dr. Kiran Bala
- 4. Dr. Usha Joshi
- 5. Prof. Vandana Kansal
- 6. Sh. Guman Singh Jhaba (SLA)
- 7. Sh. Javed Ali (Office)

Building & Furniture Committee

- 1. Prof. Ram Lal Tomar (Convenor)
- 2. Prof. Sudesh Sharma
- 3. Prof. Yashpal Tomar
- 4. Sh. Kuldeep Negi (Librarian)
- 5. Sh. Javed Ali (Office)

Research Committee

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Dr. Dipali Bhandari
- 3. Dr. Jahid Ali Malik
- 4. Dr. Kundan Sharma

College Magazine Committee

- 1. Dr. Usha Joshi (Chief Editor)
- 2. Prof. Deepa Chauhan (Editor, English Section)
- 3. Prof. Kanta Chauhan (Editor, Hindi Section)
- Prof. Yashpal Tomar (Editor, Planning Forum)
- 5. Prof. Vandana Kansal (Editor, Science Section)
- 6. Dr. Arundeep Chaudhary (Editor, Commerce Section)
- 7. Prof. Swati Chauhan (Editor, Pahari Section)
- 8. Dr. Kiran Bala (Editor, Music Section)



Scholarship and Fee Concession Committee

- 1. Prof. Ram Lal Tomar (Convenor)
- 2. Dr. Chandra Kant Sharma
- 3. Prof. Rinku Aggarwal
- 4. Prof. Yashpal Tomar
- 5. Sh. Nazakat Ali

Anti Ragging Committee

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Devindra Gupta
- 3. Prof. Sulaxna Sharma
- 4. Prof. Amita Joshi
- 5. Prof. Tanu Chandel
- 6. Sh. Naresh Batra (Supdtt.)

Book Bank Committee

- 1. Prof. Sulaxna Sharma (Convenor)
- 2. Prof. Deepa Chauhan
- 3. Prof. Sonia Mohil
- 4. Prof. Rinku Aggarwal
- 5. Sh. Kuldeep Negi (Librarian)

Toilet Cleanliness Supervision Committee

- 1. Prof. Yashpal Tomar
- 2. Prof. Sonia Mohil
- 3. Dr. Kiran Bala
- 4. Prof. Ashish Negi
- 5. Sh. Javed Ali (Office)

Electricity Committee

- 1. Prof. Sulaxna Sharma (Convenor)
- 2. Dr. Vivek Negi
- 3. Prof. Sudesh Sharma
- 4. Prof. Ashish Negi
- 5. Sh. Jasmer Singh (Office)

Campus Beautification & Cleanliness Committee

- 1. Prof. Amita Joshi (Convenor)
- 2. Dr. Dipali Bhandari
- 3. Prof. Tanu Chandel
- 4. Prof. Sudesh Sharma
- 5. Prof. Kanta Chauhan
- 6. Prof. Yashpal Tomar

Water Maintenance Committee

- 1. Prof. Sulaxna Sharma (Convenor)
- 2. Prof. Dhanmanti Kandasi
- 3. Prof. Mandeep Gandhi
- 4. Dr. Zafar Ali
- 5. Prof. Ashish Negi
- 6. Sh. Khajan Singh (LA)

Bus Pass Committee

Commerce

- 1. Dr. Arundeep Chaudhary
- 2. Prof. Rinku Aggarwal

Science

- 1. Dr. Kundan Sharma
- 2. Prof. Vandana Kansal

Arts

- 1. Dr. Dipali Bhandari
- 2. Dr. Zafar Ali
- 3. Dr. Kiran Bala
- 4. Prof. Kanta Chauhan
- 5. Prof. Yashpal Tomar
- 6. Prof. Swati Chauhan
- 7. Prof. Ashish Negi

University Forms Attestation Committee

- 1. Prof. Dhanmanti Kandasi
- 2. Dr. Dipali Bhandari
- 3. Prof. Rinku Aggarwal
- 4. Dr. Kundan Sharma
- 5. Dr. Kiran Bala
- Prof. Vandana Kansal
- 7. Prof. Swati Chauhan

Grievances Committee To Prevent Caste Discrimination

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Sonia Mohil
- 3. Prof. Deepa Chauhan
- 4. Prof. Ashish Negi
- 5. Sh. Nazakat Ali (Office)

Discipline Committee

- 1. Dr. Jagdish Chauhan (Convenor)
- 2. Prof. Vimmi Rani
- 3. Prof. Mandeep Gandhi
- 4. Dr. Dipali Bhandari
- 5. Prof. Tanu Chandel
- 6. Prof. Sudesh Sharma
- 7. Dr. Zafar Ali
- 8. Prof. Deepa Chauhan
- 9. Prof. Ashish Negi

Discipline Action taken Committee

- 1. Prof. Ritu Pant (Convenor)
- 2. Prof. Devindra Gupta
- Prof. Sulaxna Sharma
 Prof. Ram Lal Tomar
- 5. Dr. Jagdish Chauhan

IQAC Cell (Internal Quality Assessment Cell)

: Principal 1. Chairman

2. : Dr. Jahid Ali Malik Co-ordinator

3. Industry Representative : Mr. Satish Goel (Chairman, Chamber of Commerce & Industry)

External Expert :Sh. Narender Pal Singh 4. Sahota, Director, International Cylinder (P) Ltd.

President, College PTA 5.

President, GCP Alumni Association 6.

7. Teacher Member: Dr. Jagdish Chauhan

8. Teacher Member: Prof. Amita Joshi

9. Teacher Member : Dr. Vivek Negi

10. Office Supdtt. : Sh. Naresh Batra

11. President : College CSCA

UGC CELL

1. Dr. Jagdish Chauhan (Convenor)

2. Prof. Vimmi Rani

3. Prof. Amita Joshi

4. Dr. Vivek Negi

5. Dr. Jahid Ali Malik

6. Sh. Nazakat Ali (Office)

RUSA CELL (Grievances & Redressal)

Dr. Jagdish Chauhan (Convenor) 1.

2. Prof. Amita Joshi

3. Dr. Vivek Negi

4. Dr. Kundan Sharma

Sh. Jasmer Singh (Office)

Career Guidance Cell

1. Prof. Devindra Gupta (Convenor)

2. Dr. Jagdish Chauhan 3. Dr. Dipali Bhandari

4. Prof. Tanu Chandel

Dr. Usha Joshi

Anti Drug Cell

Prof. Sulaxna Sharma (Convenor) 1.

Dr. Jagdish Chauhan

Prof. Tanu Chandel 3.

4. Dr. Zafar Ali

Prof. Kanta Chauhan

Women Grievances Redressal Cell

1. Prof. Ritu Pant (Convenor)

Prof. Vimmi Rani

3. Prof. Sonia Mohil

Smt. Raj Luxmi President CSCA 5.

Female Teacher Member from PTA Office Bearer

Disaster Management Cell

Prof. Vimmi Rani (Convenor)

Prof. Vandana Kansal

Dr. Kiran Bala

Prof. Yashpal Tomar

National Service Scheme

Prof. Devindra Gupta

(Programme Officer-Girls Unit)

Dr. Arundeep Chaudhary (Programme Officer-Boys Unit)

Red Ribbon Club

Prof. Sulaxna Sharma (Convenor) Prof. Tanu Chandel

1. 2. 3. Dr. Kundan Sharma

4. Sh. Khajan Singh (LA)

Eco Club 1. Pr Prof. Dhanmanti Kandasi (Convenor)

2. Dr. Jahid Ali Malik

Prof. Vandana Kansal

4. Smt. Raj Laxmi

Literacy Society 1. Prof. Devino

Prof. Devindra Gupta (Convenor)

2. Dr. Usha Joshi

Prof. Deepa Chauhan

Prof. Ritu Pant (Convenor)

Science Society
1. Prof. Ritu F
2. Prof. Amita
3. Prof. Tanu Prof. Amita Joshi

Prof. Tanu Chandel

4. Prof. Sudesh Sharma

Social Science Society

Prof. Vimmi Rani (Convenor)

Prof. Yashpal Tomar

Prof. Kanta Chauhan

Prof. Swati Chauhan

Commerce Society

Dr. Chandra Kant Sharma (Convenor)

Dr. Arundeep Chaudhary Prof. Rinku Aggarwal

Red Cross Society

Prof. Devindra Gupta (Convenor)

Prof. Sonia Mohil

Dr. Zafar Ali

Bharat Scouts & Guide

Dr. Vivek Negi (Rovers' Leader)

Prof. Sonia Mohil (Rangers' Leader)

College Bursur

Prof. Dhanmanti Kandasi

Note: The Principal has every right to make necessary changes and modifications in the committee from time to time

ADMISSION RULES & ELIGIBILITY CONDITIONS

The Minimum qualification prescribed for admission to the courses and examination leading to the degree course of the university shall be in accordance with the First Ordinance of HP University 1973 (clause 1.4 Chapter -1) Any student who is seeking admission in the college in any Faculty / Course has to fulfill the following eligibility condition / Rules (clause 3.3 A of Chapter IIII Vol.1) of the Ordinance of HP University.

स्नातक पाठय क्रम एवं परीक्षा में प्रवेश पाने के लिए न्यूनतम योग्यता हिः प्रः विश्वविद्यालय के प्रथम अध्यादेश 1973 (उपधारा 1.4 अध्याय 1) में निर्धारित योग्यता के अनुसार होगी। कोई भी छात्र जो महाविद्यालय के किसी भी संकाय/ पाठयक्रम में प्रवेश पाना चाहता है उसे हिः प्रः विश्वविद्यालय के अध्यादेश (उपधारा 3.3ए अध्याय III खण्ड 1) के अनुसार निम्नलिखित पात्रता शर्त / नियम को पूरा करना होगा।

A. Academic Qualification BA-I- (Pass Course)

To be eligible for seeking admission to B.A.-1 (Pass Course) the candidate should have passed: स्नातक पाठयक्रम में प्रवेश हेतु विद्यार्थी को निम्नलिखित परीक्षा में किसी एक में उत्तीर्ण होना आवश्यक है।

(I) 10+2 examination or an equivalent examination from any recognized Board/university established by law in India with 4 written subject (Including English) with at least 33% marks. भारत के किसी भी मान्यता प्राप्त बोर्ड़ / विश्वविद्यालय से न्यूनतम 33% अंकों के साथ 10+2 अथवा समकक्ष परीक्षा अंग्रेजी सहित चार विषयों में उत्तीर्ण।

OR

- (II) Intermediate examination of Indian University / Board or any examination recognised equivalent thereto (pass in four subjects, one language and three other elective subject) with atleast 33% marks.

 किसी भी मान्यता प्राप्त बोर्ड़ / विश्वविद्यालय से न्यूनतम 33% अंकों के साथ इंटरमीडिएट (मध्यवर्ती) परीक्षा किसी एक भाषा सहित चार विषयों में उत्तीर्ण।
- (III) For admission to BA-I with mathematics, either 45% marks in aggregate (with maths) or 45% in mathematics at 10+2 level, is eligible for admission to BA-1.
 गणित के साथ पाठयक्रम के लिए 10+2 में गणित विषय में 45% अंक अथवा गणित विषय के साथ 45% कुल अंक।

B.Com-I (Pass Course)

To be eligible for seeking admission to B.com-I (pass course) the candidate should have passed:

(l) 10+2 examination (commerce stream) with minimum 40% are eligible for admission in 1st year of the course. 10+2 में वाणिज्य विषय के साथ न्यूनतम 40% कुल अंक।

OR

(II) A student who has passed +2 or equivalent exams other than commerce stream in four written subjects (including English) with Economics or Mathematics as compulsory subject at +2 level with 45% marks is eligible for admission in 1st year of the course.

जिन विद्यार्थियों ने 10+2 अथवा समकक्ष परीक्षा वाणिज्य विषय के साथ नहीं उत्तीर्ण की है, ऐसे विद्यार्थी 10+2 में न्यूनतम 45% कुल अंकों के साथ उत्तीर्ण होने चाहिए, लेकिन इन विद्यार्थियों को अपनी 10+2 परीक्षा अंग्रेजी विषय के साथ अर्थशास्त्र अथवा गणित विषय के साथ उत्तीर्ण होना भी अनिवार्य है।



(III) For girl candidate the eligibility is pass percentage i.e. 33% छात्राओं के लिए उपरोक्त शर्तों के अतिरिक्त न्यूनतम उत्तीर्ण प्रतिशत 33% है।

B.Sc. -I (Pass Course)

To be eligible for seeking admission to B.Sc. -I (pass course) the candidate should have passed:

(I) 10+2 examination or an equivalent examination (PCM/PCB) in science form a recognized Board / University established by law in India with five subject (including English) with at least 45% marks.
भारत के किसी भी मान्यता प्राप्त बोर्ड़ / विश्वविद्यालय से विज्ञान संकाय में 10+2 अथवा समकक्ष परीक्षा (भौतिक विज्ञान, रासायनिक विज्ञान, रासायनिक विज्ञान, रासायनिक विज्ञान) अंग्रेजी सहित पाँच विषयों में 45% अंकों के साथ उत्तीर्ण।

OR

(II) Intermediate examination of an Indian University / Board or any examination (PCM/PCB) recognized equivalent thereto (pass in four subjects, one language and three other elective subjects) with minimum 45% marks) is eligible for admission to B.Sc-I. किसी मान्यता प्राप्त बोर्ड / विश्वविद्यालय से विज्ञान संकाय में (PCM/PCB) में किसी भाषा सहित चार विषयों में 45% न्यूनतम कुल अंकों के साथ इंटरमीडिएट या समकक्ष।

Remarks:-

While determining percentage of marks for eligibility, rounding off of fraction of 0.5 or above to the next full unit is permissible. A relaxation of 5% is available to SC / ST candidates for admission to B.Sc. / B.Com 1st year.

पात्रता निर्धारित करने के लिए अंक प्रतिशतता निर्धारित करते समय 0.5 या इससे ऊपर के अंक के अंश को सम्पूर्ण इकाई माना जायेगा। अनुसुचित जाति व जनजाति के विद्यार्थियों के लिए बी.कॉम व बी.एस.सी. में प्रवेश पात्रता में 5% की छूट है।

B. Age Limit

For Admission to the 1st year, of any course, a student must not be more that 23 years (25 years for girls) of age as on 1st. July 2018 e.g. the applicant should not be born earlier than 01-07-1995 in case of boys and 01-07-1993 in case of girls. However, in r/o SC and ST students, a relaxation of 3 years is given.

The Vice-Chancellor of HPU Shimla has the power to permit age relaxation up to a maximum of 6 months. All such cases will be granted age relaxation provisionally upto six months by the Principal and a consolidated list of such cases will be sent for approval of the Vice-Chanceller by 31st October of every Academic Year. A candidate who has availed age relaxation at the time of first admission shall be eligible for the same in the subsquent classes also.

किसी भी पाठ्यक्रम में प्रवेश के लिए अधिकत आयु सीमा 01 जुलाई 2018 को छात्रवर्ग के लिए 23 वर्ष (छात्रा वर्ग के लिए 25 वर्ष) से अधिक नहीं होनी चाहिए। अर्थात छात्रों के सन्दर्भ में जन्मतिथि 01.07.1995 तथा छात्राओं के सन्दर्भ में जन्मतिथि 01.07.1993 से पहले की नहीं होनी चाहिए। यद्यपि अनुसुचित जाति व जनजाति के छात्र/छात्राओं को आयु सीमा में 3 वर्ष की छूट है। 6 महिने की अधिकतम आयु सीमा प्रदान करने की छूट की शिक्त उप कुलपित हि. प्र. विश्वविद्यालय को प्राप्त है। ऐसे सभी विद्यार्थियों को 6 महिने के लिए प्राचार्य द्वारा अस्थाई प्रवेश दिया जाएगा। ऐसे विद्यार्थियों को समेकित सूची प्रत्येक शैक्षणिक वर्ष के 31 अक्तूबर तक हि. प्र. विश्वविद्यालय के उपकुलपित के अनुमोदन के लिए भेजी जाएगी। जिस विद्यार्थी ने प्रथम प्रवेश के लिए आयु छूट का लाभ उठाया है वह अगली कक्षाओं में भी आयु छूट के लिए पात्र होगा।



MIGRATION RULES

Migration from other colleges to this college and vice versa is governed by HP University rules. A migration certificate can be issued only if the student is registered with the HP University. A migrating student must submit following information:

- 1. Lecture attendance statement in r/o all optional & compulsory subjects.
- 2. Statement of marks obtained in the House Examination in the previous college.
- Character certificate from the Principal of the College last attended.
- The first college is entitled to receive the tuition fee for the month in which the University sanctions the migration.
 The second college is not entitled to receive the tuition fee for that month or part thereof.
- 5. A student disqualified by another University shall not be given admission during the period of disqualification.
- 6. The examination last appeared by the candidate and the result thereof will be recorded on the migration certificate.
- 7. Specific entry will be made on the migration certificate if the candidate has been disqualified and whether the certificate is being issued during the period of his/her disqualification.

ROSTER FOR ADMISSION AND RESERVATION

| 1 | 28 | 55 | 82 | 109 |
|--------|-------|-------|--------|--|
| | 29 | 56 | 83 | 110 |
| 2 | 30 | 57 | 84 | 111 |
| 4 | 31 | 58 | 85SC | 112 |
| | 32 | 59SC | 86 | 113SC |
| 5 6 | 33SC | 60SP | 87 | 114 |
| 7SC | 34PWD | 61CUL | 88 | 115 |
| 8 | 35 | 62 | 89 | 116 |
| 9 | 36 | 63 | 90 | The state of the s |
| 10 | 37 | 64 | 91SC | 117SP |
| 11 | 38CUL | 65SC | 92 | 118CUL |
| 12SC | 39SC | 66PWD | 93ST | 119SC |
| 13St | 40SP | 67ST | 94 | 120ST |
| 14 | 41ST | 68 | 95 | |
| 15 | 42 | 69 | 96 | |
| 16 | 43 | 70 | 97SC | |
| 17 | 44 | 71 | 98CUL | |
| 18SC | 45 | 72SC | 99SP | |
| 19SP | 46SC | 73 | 100PWD | |
| 20CUL | 47 | 74 | 101 | |
| 21 | 48 | 75 | 102 | |
| 22 | 49 | 76 | 103 | |
| 23 | 50 | 77 | 104 | No. of category - wise reserved seats in 120 point reservation roster: |
| 24 | 51 | 78SC | 105 | in 120 point reservation roster. |
| 25 | 52SC | 79SP | 106SC | Schedule Caste-18 (15%) |
| 26SC | 53ST | 80ST | 107ST | Schedule Tribe-09 (7.5%) SP (Sport) - 06 (5%) |
| ?7ST | 54 | 81CUL | 108 | CUL (Cultural)-06 (5%) |

Choice Based Credit System (CBCS) for Undergraduate (UG) Courses: 2018-19 Academic Session**

The Himachal Pradesh University Vide Letter No. 2-1 / 2012 - হি. प्र. वि.(शे) dated 4 June 2016 has notified the acceptance of the latest course curriculum under Choice Based Credit system CBCS brought out by the University Grants Commission for implementation from the 2016-17 academic session.

Basic Outline of Choice Based Credit System

- 1. **Core Courses (C):** 14 for honours courses: 4 discipline specific papers each for regular courses and 2 papers each for English and Hindi/MIL in B.A./B. Com.
- 2. Elective Course:
- 2.1 Discipline Specific Elective (DSE) Course: 4 honours courses and 2 each for regular courses. Elective courses offered under the main discipline / Subject of study is referred to as Discipline Specific Elective.
- 2.2 Generic Elective (GE) Course: 4 for honours courses and 2 each for B.A./B.Com. Regular courses. An elective course chosen from an unrelated discipline/Subject, with an intention to seek exposure beyound discipline/s of choice is called a Generic Elective. A core course offered in a discipline/Subject may be treated as an elective by other discipline/subject and vice versa and such electives may also be referred as Generic Elective.
- 3. Ability Enhancement Courses (AEC): The Ability Enhancement (AE) Courses may be of two kinds:
- 3.1 Ability Enhancement Compulsory Courses (AECC): AECC Courses are the courses based upon the content that leads to knowledge enhancement; I. Environment Science and II. English/Hindi/Mil Communication. These are mandatory for all disciplines.
- 3.2 Skill Enhancement Courses (SEC) (Minimum 2 for honours courses and 4 for regular courses):
 These courses may be chosen from a pool of courses designed to provide value based and / or skill based knowledge and should contain both theory and lab/hands- on/training/field work. The main purpose of these courses is to provide students life skills in hands on mode so as to increase their employability.
- 4. Practical/Tutorials: One each with every core and discipline/ generic specific elective paper.
- ** As per the directions of Director of Higher Education, Govt. of Himachal Pradesh vide Letter No. EDN-H(8)A(6)-Misc/2016 Dated 4th June 2018, the CBCS structure for B.A./B.Com/B. Sc. 1st Semester may be subject to change depending upon the final decision of Govt. of H.P. & H.P. University, which will be notified as per the direction of the Government. However, the basic outline of CBCS for B.A./B.Com/B. Sc. IIIrd and Vth Semester shall remain unchanged.

Basic Structure of Undergraduate CBCS (B.A./ B.Com)

| | Credits | | | | | |
|--|--|------------------------------------|---|------------------|-------------------|---|
| | Course | | Theory + P | ractical | Theory + Tutorial | |
| 1. Core Cours (12 Papers, 6) Discipline Special Discipline Special Language Core Language Core | 12 x 6=72 (Includes 12x2=24 Credits of Practical if any) | | 12 x 6=72 (Includes 12x 1=12 credits of Tutorial) | | | |
| 2. Elective Cou (6 Papers, 6 Cr Discipline Spectors (From DSC-1) Discipline Spectors (From DSC-2) | | dits 02 Papers 02 Papers | 6 x 2 = | =12 | | 6 x 2 =12 |
| 3. Ability Enh (AECC, 02 Pap Environmer English/Hin 4. Skill Enhan | ancement Compulsory pers, 04 Credits Each) at Science = 01 Paper adi/MIL = 01 Paper acement Courses (SEC | y Courses =08 Credits | 2 x 4 = | | | 2 x 4 = 08 4 x 4 = 16 |
| (04 Papers, | 04 Credits Each) | =16 Credits | 7.7 | 10 | | 444 10 |
| TOTAL CRED | OITS | | 132 | | 132 | |
| Sei | nester-Wise Schem | ne for CBCS (UGC | Batch) Syst | tem in B | .A./B. | Com. |
| Semester | Core Courses (12) | AECC (02) | SEC (02) | DSE (04 | n | GEC (04) |
| I (22 Credits) | DSC-1A DSC-2A Lang. Core(Eng/Hindi) | 1. EVS 2. English/ Hindi/MIL | 16,49 | h Tuch- | | |
| II (22 Credits) | DSC-1B DSC-2B Lang. Core (Eng/Hindi) | 3. EVS 1. English/ Hindi/MIL | | | | |
| III (22 Credits) | DSC-1C DSC-2C Lang. Core(Eng/Hindi) | | SEC-1 (From DSC-1) | | | |
| IV (22 Credits) | DSC-1D DSC-2D Lang. Core(Eng/Hindi) | | SEC-2 (From DSC-1) | | | |
| V (22 Credits) | | | SEC-3 (From DSC-1) | DSE-1A DSE-2A | | GEC-1 (Interdisciplinary) Other than DSC-1 & DSC-2 |
| VI (22 Credits) | | | SEC-4 (From DSC-1) | DSE-1B DSE-2B | | GEC-2 (Interdisciplinary) Other than DSC-1 & DSC-2 |
| Total Credits 132 | 72 | 08 | 16 | 24 | | 12 |

Choice Based Credit System in B.Sc.

| Semester | Core Courses (12) | Ability Enhancement Compulsory Courses (AECC) (2) | Skill Enhancement Courses (SEC) (2) | Discipline Specific Elective (DSE) (6) |
|----------|----------------------------|--|--|---|
| 1 | DSC-1A DSC-2A DSC-3A | (English/Hindi/MIL) Environment Science | | 1 100 |
| II | DSC-1B DSC-2B DSC-3B | (English/Hindi/MIL) Environment Science | | |
| Ш | DSC-1C DSC-2C DSC-3C | | SEC-1 | |
| . IV | DSC-1D DSC-2D DSC-3D | | SEC-2 | |
| V | | | SEC-3 | DSE-1A DSE-2A DSE-3A |
| VI | | | SEC-4 | DSE-1B DSE-2B DSE-3B |

PROGRAMMES

B.A. (Arts / Humanities/ Languages) :

Language Group :-

English, Hindi, Sanskrit

Social Science / Humanities Group:-

Economics, Political Science, Sociology, History, Geography, Public Administration, Mathematics, Music, Physical Education

B.Sc. (Science) / Physical Sciences/ Natural Sciences Group :-

Physics, Chemistry, Botany, Zoology Mathematics

B.Com. (Commerce):

Commerce

Master Degree Programme:

M.A. (Economics, English & Hindi) M.Com.

B.A. (Arts / Humanities / Languages) Subject Combinations

DSC - 1 DSC - 2 (Permitted) DSC - 2 (Not Permitted)
(Any one of the following)

1. History Political Science

Mathematics

Hindi

Sociology

Sanskrit

Music

Public Administration

Physical Education

English

Economics

Geography

2. Hindi

Economics

History

Political Science

Sociology Music

Public Administration

Physical Education

Geography

3. Political Science

Geography

History

Sociology

Physical Education

Music

English

Hindi Sanskrit

Economics

4. Sociology

Geography

Public Administration

History English

Sanskrit

English

Mathematics

Mathematics

Public Administration

Physical Education

Mathematics

Hindi

Sanskrit

Music

Economics

Political Science

5. Geography

Political Science

History

Public Administration

Music

Hindi

Sanskrit

Music

Sanskrit

Physical Education

Hindi

English Sanskrit

Mathematics

Economics Sociology

6. English

Mathematics

Economics

Public Administration

History

Political Science

Geography Sociology

Physical Education

Music

7. Economics

Mathematics

Geography

English

Sociology

Public Administration

Political Science Physical Education

History Hindi

B.Sc. (Science)
Subject Combination

Medical:

Chemistry Botany

Zoology

Non - Medical Physics

Chemistry Mathematics



B.Com (Commerce)

| Semester I Course No. BC 1.1 BC 1.2 BC 1.3 ENGL | Course Title Environmental Studies Financial Accounting Business Organization and Management 101 English - 1 Core English | Semester V BC 5.1 BC 5.2 BC 5.3 | An one of the following: a. Human Resource Management b. Principles of Marketing c. Auditing and Corporate Governance Any one of the following: a. Fundamentals of Financial Management b. Indirect Tax Law Entrepreneurship |
|--|--|--|--|
| BC 2.1 BC 2.2 BC 2.3 Hind 200 Semester III BC 3.1 BC 3.2 BC 3.3 | Language: English / Hindi / MIL Business Law Business Mathematics and Statistics Hindi / Modern Indian Language Company Law Income Tax Law and Practice English | BC 5.4 Semeser VI BC 6.1 | Any one of the following: a. Corporate Tax Planning b. Banking And Insurance c. Management Accounting d. Computerized Accounting |
| Semester IV Hind 400 BC 4.2 BC 4.3 BC 4.4 | Computer Applications in Business Hindi Corporate Accounting Cost Accounting E-Commerce | BC 6.2 BC 6.3 BC 6.4 | Any one of the following: a. International Business b. Office Management and Secretarial Practice Personal Selling and Salesmanship Indian Economy |

Students Course Wise Assessment and Evaluation

All Courses involve an evaluation system of students that has following two components: सभी पाठ्यक्रम की एक निर्धारित मूल्यांकन पद्धति है जिसके निम्न दो भाग हैं।

(a) Continuous Comprehensive Assessment (CCA)

Accounting for 30% of the final grade that the student gets in a course; and विद्यार्थियों द्वारा पाठ्यक्रम में अंतिम श्रेणी में प्राप्तांकों का 30%, तथा

(b) End Semester Examination

Accounting for the remaining 70% of the final grade that the student gets in a course. विद्यार्थी द्वारा चुने गए पाठ्यक्रम में अन्तिम श्रेणी में शेष प्राप्तांक का 70%।

Note: A student will have to pass both the components (i.e. CCA and ESE) separately to become eligible to be declared successful in a course.

पाठ्यक्रम को सफलतापूर्वक पूरा करने के लिए विद्यार्थियों को सी0सी0ए0 एवं ई0एस0ई0 दोनों ही संघटकों में अलग-2 उत्तीर्ण होना अनिवार्य है।

CCA will comprise of:

- a. MID Term (Minor Test) (मध्यावधि परीक्षा)
 Mid term test will be conducted by the college in consultation with the teacher.
- b. Seminar/Assignment (संगोष्ठी/सत्रीय कार्य)
- c. Attendance Minimum requirement 75% (कक्षा उपस्थिति न्यूनतम सीमा 75%) Maximum Marks - 05 (अधिकत्तम अंक 5)

Note: There may be deviation in CBCS due to non-receipt of timely communication from the university. The college administration make every endeavor to help or guide the students from time to time.



Semester Wise Course Structure for CBCS B.A. & B.Com. Programmes

| Semester | Courses to be studied | Credits | Credits for Semeste |
|----------------|----------------------------------|---------|----------------------------|
| 1st | AECC Hindi/Environment Studies | 4 | |
| - | English core - 1 | 6 | 22 |
| | DSC - 1 (main subject) | 6 | |
| | DSC - 1 (other subject) | 6 | |
| 2nd | AECC English/Environment Studies | 4 | |
| | English core - 1 | 6 | 22 |
| | DSC - 2 (main subject) | 6 | |
| | DSC - 2 (other subject) | 6 | |
| 3rd | SEC - 1 (main subject) | 4 | |
| and the second | English / Hindi core - 2 | 6 | 22 |
| | DSC - 3 (main subject) | 6 | |
| | DSC - 3 (other subject) | 6 | |
| 4th | SEC - 2 (main subject) | 4 | |
| | English / Hindi core - 3 | 6 | 22 |
| | DSC - 4 (main subject) | 6 | |
| | DSC - 4 (other subject) | 6 | |
| 5th | SEC - 3 (main subject) | 4 | |
| | GEC - 1 (any other subject) | 6 | 22 |
| | DSE - 1A (main subject) | 6 | |
| | DSE - 2A(other subject) | | |
| 6th | SEC - 4 (main subject) | 4 | |
| | GEC - 2 (any other subject) | 6 | 22 |
| | DSE - 1B (main subject) | 6 | * |
| | DSE - 2B (other subject) | | |
| | Total Credits | | 132 |



Semester Wise Course Structure for (B.Sc. Physical / Life Science Programmes)

| Semester | Courses to be studied | Credits | Credits for Semester |
|----------|-----------------------------|---------|----------------------|
| 1st | AECC Environmental Studies | 4 | |
| V79P0F. | DSC 1 (Main Subject) | 6 | 22 |
| | DSC - 1 (other subject 1st) | 6 | |
| | DSC - 1 (other subject 2nd) | 6 | |
| 2nd | AECC English | 4 | |
| | DSC 2 (Main Subject) | 6 | 22 |
| | DSC - 2 (other subject 1st) | 6 | |
| | DSC - 2 (other subject 2nd) | 6 | |
| 3rd | SEC - 1 (main subject) | 4 | |
| | DSC 3 (Main Subject) | 6 | 22 |
| | DSC - 3 (other subject 1st) | 6 | |
| | DSC - 3 (other subject 2nd) | 6 | |
| 4th | SEC - 2 (main subject) | 4 | |
| | DSC 4 (Main Subject) | 6 | 22 |
| | DSC - 4 (other subject 1st) | 6 | |
| | DSC - 4 (other subject 2nd) | 6 | |
| 5th | SEC - 3 (main subject) | 4 | |
| | DSE 5 (Main Subject) | 6 | 22 |
| | DSE - 5 (other subject 1st) | 6 | |
| | DSE - 5 (other subject 2nd) | 6 | |
| 6th | SEC - 4 (main subject) | 4 | |
| | DSE 6 (Main Subject) | 6 | 22 |
| | DSE - 6 (other subject 1st) | 6 | |
| | DSE - 6 (other subject 2nd) | 6 | |
| | Total Credits | | 132 |

Note: Both Subjects (Subject I & Subject II) Chosen by the student are the main subject and no subject is major or minor and under CBCS a student has the liberty to choose any course offered in the programme structure.

SCHOLARSHIPS

A Number of scholarships are available for the eligibile and deserving students. Information regarding dates, eligibility conditions and procedure for applying for these scholarships will be notified on the college notice board from time to time. The students may apply online for these scholarships.

State Sponsored Scholarship Schemes.

- 1. IRDP Scholarship Scheme: The students who belong to IRDP families may apply for this scholarship with required documents. A sum of Rs. 1200/- per annum is provided as financial assistance.
- 2. Financial Assistance to the children of the armed Forces Personnel killed/disabled during the different War/ Operations: Children of armed forces personnel killed/disabled in the different wars/operations are eligible for this assistance. Application proformas are available with District Sainik Welfare Board. A sum of Rs. 1200/- per annum is provided as financial assistance.

Indira Gandhi Utkrisht Chhatravritti Yojna for post plus two student:

The Indira Gandhi Utkrisht Chhatravritti Yojna for meritiorious students for the post plus two courses shall be awarded to 150 students @ Rs. 10,000/- p.a. per student purely on the basis of the merit and without any income ceiling. The Scholarship will also be awarded to ten toppers each from the merit list of 10+2 Arts, Science and Commerce, supplied by H.P. Board of School Education Dharamshala, provided they join any academic/ professional stream. The scholarship will be renewed every year to the same number of students till they complete degree / course.

4. Kalpana Chawla Chhatravriti Yojna :

This is a state sponsored scheme started from the year 2012-13, Under this scheme the top 2000 meritorious girl student of 10+2 of all study group i.e. Science, Arts and Commerce streams are awarded a scholarship of Rs. 15000/- per student per annum based on passing ratio in each group as per the merit list supplied by HP Board of school Education Dharamshala. The scholarship will be renewed till the completion of Degree/Diploma/Certificate courses provided there is no failure.

Centrally Sponsored Scholarship Schemes

- 5. Post-Matriculation Scholarship for SC/ST Student: For students belongings to SC/ST category whose parents annual income does not exceed Rs. 2,50,000/-
- 6. Post-Matric Scholarship Scheme to OBC Students: The students belongings to OBC category are entitled for this scholarship if the annual income of their parents is up to Rs. 1,00,000/-
- 7. Maharishi Balmiki Chattarvriti Yojna: The scholarship under this scheme is @ Rs. 9000/- per year given to the Bonafide Himachali Girl Students belonging to Balmiki Families, engaged in unclean occupation. The concerned student must apply on prescribed proforma through their head of the school/ college/instutution along with balmiki certificate.
- 8. Merit-cum means Scholarship for Students belonging to the Minority Community (Centrally Sponsored Scheme): The annual income of the parents/ guardians of the beneficiaries should not exceed Rs. 2.5 Lakhs from all sources and the student should not have secured less than 55% marks or equivalent grade in the previous final examination.
- 9. Post-Matric Scholarship Scheme for Students belonging to Minority Community (Centrally Sponsored Scheme): The annual income of the parents/ guardians of the beneficiaries should not exceed Rs. 2 Lakh from all sources and the student should not have secured less than 50% marks or equivalent grade in the previous final examination. The students must have passed the examination from government/ government- aided institutions.

Post matric Scholarship for Students with Disabilities: This scheme is available to students with disabilities who are covered under the person with disabilities (Equal opportunity, protection of rights and full participation) act, 1995. Scholarship under the scheme will be awarded by the Ministry of Social Justice & Empowerment, Department of Disability Affairs, Government of India. Scholarship will be paid to the students whose parents/ Guardians income from all sources does not exceed Rs. 2,50,000/- per annum.

Scholarship for Children of Mine Workers: The scheme is sponsored by the Ministry of Labour annot Employment, Government of India. Either of the parents of the student should be a beedi worker or a mine worker (Iron Ore/ Manganese Ore/Chrome Ore Mines, Limestone/ Dolomite or Mica Mines or a cine worker) for six months at least, this would also include contract laborers. Total Income of both the parents of the students from all sources should not exceed 10,000 p.m. including all allowance. The scholarship under this scheme is Rs. 3000/- per year.

Individual-Sponsored Scholarships

Chaudhary Sher Jung Memorial Scholarship: This Scholarship of Rs. 2000/- per student (one girl and one boy student) from each faculty of Arts, Commerce and Science is given to meritorious student coming from economically weaker families to encourage them.

Fee Concession

Half Fee Concessioon: One of the two or more real brother/sister studying in the lower class in the college will be eligible for 50% exemption in tuition fee.

Tuition Fee Concession: Himachali Bonafide Girls and Physically Challenged with a disability of more than 40%

Discipline and conduct

The Principal & members of the staff have power to take disciplinary action against student indulging in acts of indiscipline which may lead to fine, suspension, rustication or expulsion.

प्राचार्य एवं स्टॉफ के सदस्यों को अनुशासनहीनता के कृत्यों में लिप्त छात्रों के विरूद्ध अनुशासनात्मक कार्यवाही करने की शक्ति है। जिसके कारण उन पर जुर्माना निलम्बन व निश्कासन की सजा हो सकती है।

Ragging

"Ragging includes any type of physical or mental torture inflicted by any individual or group, either by words or conduct which creates an apprehension in the mind of the person that he/she cannot pursue his/her studies free from any mental disturbance or torture created thereby. Any person who aids or abet such an action shall also be guilty of such ragging.

Ragging in and around the college/ hostel campus or on roads/ approaches leading there to is strictly prohibited. If any student is found indulging in ragging, directly or indirectly, the college authorities shall be obliged under rule 22, 17

(a), (b) & (c) of HP. Univeristy to expel the guilty student (s) from the college/hostel.

रैगिंग में किसी भी व्यक्ति या समूह द्वारा शब्द या आचरण से किसी प्रकार के शारीरिक या मानसिक यातना का सामना करना पड़ता है जो व्यक्ति के दिमांग में एक भय पैदा करता है कि वह अपनी पढ़ाई को किसी मानसिक अशांति या अत्याचार के कारण पूरी नहीं कर सकता। ऐसा कोई भी व्यक्ति जो इस प्रकार के कार्यों को प्रत्यक्ष या अप्रत्यक्ष रूप में बढ़ावा देता है या संलिप्त होता है, रैगिंग का दोषी करार दिया जायेगा। महाविद्यालय परिसर में या उसके आस पास के रास्तों या सड़कों पर रैगिंग एक गम्भीर अपराध है और भारत के माननीय सर्वोच्च न्यायालय द्वारा सख्ती से पूर्णरूपेण निषिद्ध है। प्रत्यक्ष या अप्रत्यक्ष रूप से रैगिंग में संलिप्त छात्र/ छात्रा को हि.प्र. विश्वविद्यालय अध्यादेश के नियम 22, 17 (ए),(बी),(सी) के तहत तुरन्त महाविद्यालय से निष्कासित कर दिया जायेगा तथा साथ ही उसे तुरंत पुलिस को सौंप दिया जायेगा।



Some Do's & Don'ts

Do's

Be regular in attending classes.
Keep the campus clean.
Make proper use of the dustbins.
Show respect to the faculty.
Show your I - Card as and when asked.
Maintain silence inside the campus.
Walk quietly while going to classrooms.
Park vehicles outside the college gate.
Approach teachers in case of any difficulty during college hours

Don'ts

Don't loiter aimlessly.
Don't play games in the campus.
Don't talk outside the classrooms.
Don't deface the college walls.
Don't damage college property.
Don't pluck flowers or damage plants.

Don't trespass the college gate.

Don't bring outsiders.

Don't use mobile phones in the class.

LIBRARY

The college has a spacious library which is well ventilated and well illuminated for readers and has more than 9000 books pertaining to various subjects. The college subscribes to various national & international journals of repute.

| Class | Days | Timings |
|-------------|---------------------|---------------|
| BA | Monday, Tuesday | 10 am to 3 pm |
| B.Sc. | Wednesday, Thursday | 10 am to 3 pm |
| B.Com. | Friday, Saturday | 10 am to 3 pm |
| M.A./M.Com. | Wednesday, Friday | 10 am to 3 pm |

A. Rules and Regulation & Loss of Books & fine

Identity card and library card should be collected from the librarian as per the schedule notified by the librarian.

A student must bring his/her library card to get the books issued in his/her name. Only two books are issued to a student at a time for a period of 14 days. Reference Books/Dictionaries/News Paper Periodicals will not be issued.

If the issued books are not returned by due date, a fine at Rs. 1.00 per book per day will charged. In case of loss of book. The student will have to replace the book with new one or pay actual price of the book plus 20% of the original prices as a fine amount.

Books returned in damaged condition will entail penalty as per rules. Failure to return the book or to pay the penalty imposed will entail the same procedure for recovery as in the case of recovery of Govt. property i.e., through the police or Deputy Commissioner.

पहचान पत्र व लाईब्रेरी कार्ड, पुस्तकालय अध्यक्ष द्वारा जारी समय सारिणी के अनुसार ही प्राप्त किये जाने चाहिए। प्रत्येक छात्र केवल अपने कार्ड पर ही पुस्तकें ले सकता है। एक छात्र को एक समय में केवल दो ही पुस्तकें 14 दिन की अविध के लिए जारी की जा सकती है। सन्दर्भ पुस्तकों, शब्दकोष, समाचार पत्र व सामियक पित्रकाएं विद्यार्थियों को जारी नहीं की जायेगी। यदि जारी की गई पुस्तकों को निर्धारित तिथि में वापिस नहीं किया जाता तो इसके पश्चात प्रतिदिन प्रति पुस्तक पर एक रूपये जुर्माना लगाया जाएगा। पुस्तक के खो जाने के सन्दर्भ में विद्यार्थी को नई पुस्तक खरीद कर देनी होगी अथवा पुस्तक का वास्तिवक मुल्य तथा मुल्य के साथ पुस्तक की कीमत का 20 प्रतिशत अतिरिक्त शुल्क जुर्माने के रूप में जमा करना होगा। क्षतिग्रस्त अवस्था में लौटाई गई पुस्तकों पर नियमानुसार जुर्माना लगाया जाएगा। पुस्तकों को वापिस न करना व जुर्माना अदा न करने पर छात्र पर वसूली के लिए पुलिस विभाग व जिलाधीष के माध्यम से वही नियम लागू होंगे जो सरकारी सम्पित की वसूली के लिए लागू होते हैं।



B. Loss of Library Card

In case of loss of the library card, a duplicate card can be had at Rs. 50.00

C. No. Dues Certificate & Refund of Library Security

All the issued books must be returned and library card be surrendered to the librarian before the annual examination. A No. Dues Certificate to this effect must be obtained from the librarian otherwise Admit Card for Annual Exam will not be issued.

All the student can claim the refund of their library security within one year of leaving the college even if they

leave the college without completing their course of study otherwise the security will stand lapsed.

वार्षिक व सत्रांत परीक्षा से पहले छात्रों को जारी की गई सभी पुस्तकों को पुस्तकालय में वापिस किया जाना अनिवार्य है। इस सन्दर्भ में छात्रों को पुस्तकालय अध्यक्ष से एक अदेय प्रमाण पत्र प्राप्त करना होगा अन्यथा छात्र को परीक्षा में बैठने के लिए परीक्षा प्रवेश पत्र जारी नहीं किया जायेगा। महाविद्यालय छोडने के पश्चात छात्र को एक वर्ष की अवधि के भीतर अपनी पुस्तकालय धरोहर राशी की वापसी का दावा करना होगा अन्यथा यह धरोहर राशी जब्त समझी जाएगी।

Leave Rule

1. Students should get their leave application recommended by the teachers.

2. Leave up to 3 days will be sanctioned by the tutors.

3. Leave for more than three days will be sanctioned by the Principal

- The Students will be marked absent during the leave period and the same will not be considered for calculating the lectures attended by him/her for determining his/her eligibility to appear in the University Examination, However in case leave is properly sanctioned, neither his/her name will be struck off from the rolls, nor any absence fine will be imposed.
- 1. विद्यार्थी को अपनी छुट्टी की अर्जी की संस्तुति/ सिफारिश सम्बन्धित अध्यापक से करवानी होगी।
- तीन दिन तक के अवकाश की स्वीकृति सम्बन्धित शिक्षक द्वारा दी जाएगी।
- 3. तीन दिन से अधिक के अवकाश स्वीकृति केवल प्राचार्य द्वारा ही दी जाएगी।
- 4. विश्वविद्यालय की वार्षिक अथवा सत्रांत परीक्षा की पात्रता को निर्धारित करने के लिए विद्यार्थियों की अवकाश अविध को अनुपस्थित अविध माना जायेगा। यद्यपि उचित रूप से स्वीकृत अवकाश के सन्दर्भ में न तो विद्यार्थी का नाम काटा जाएगा तथा ना ही अवकाश अविध का जुर्माना लगाया जाएगा।

Re-Admission

1. The Student absent for 5 days continuously from any class without proper sanctioning of leave by the concerned authority/ principal, his/ her name automatically will be struck off from the rolls.

2. Readmission will be entertained on payment of readmission fee of Rs. 100/- within 7 dyas. After duly permitted by the Principal. After the expiry of 7 dyas, the student shall have to bear readmission fee of 200/-. In addition to it, the principal may impose special fine depending upon the gravity of his/her absence.

3. A student whose name has been struck off for the second time in session from any class will be ineligible for readmission to the class, but in exceptional cases, the Principal may grant special permission using his

discretionary powers if he/she deems so.



- उचित अवकाश की स्वीकृति के बिना किसी भी विद्यार्थी के कक्षा से लगातार पाँच दिनों के लिए अनुपस्थित रहने पर उसका नाम महाविद्यालय पंजिका से काट दिया जाएगा।
- विद्यार्थी 7 दिनों के भीतर मूल्य 100 रूपये शुल्क देकर पुन: प्रवेश ले सकते हैं अन्यथा नाम कटने के 7 दिन पश्चात पुन: प्रवेश के लिए 200 रूपये के शुल्क के साथ प्राचार्य की विधिवत स्वीकृति प्राप्त करना अनिवार्य होगी। इसके अतिरिक्त अनुपस्थिति की प्रवृति व गम्भीरता के आधार पर प्राचार्य द्वारा एक विशेष जुर्माना भी लगाया जा सकता है।
- असाधारण परिस्थितियों के अतिरिक्त यदि किसी विद्यार्थी का एक सत्र अथवा वर्ष में दूसरी बार नाम कट जाता है तो वह विद्यार्थी पुन: प्रवेश के लिए पात्र नहीं होगा। यद्यपि असाधारण परिस्थितियों में प्राचार्य अपनी विवेकाधीन शक्तियों का प्रयोग करके उसे पुन: प्रवेश के लिए विशेष अनुमित दे सकते हैं।

Co-Curricular and Extra-Curricular Activities.

Education is a very broad term and goes beyond the training of one's mind for acquiring textual knowledge. It is associated with other activities in order to see multi dimensional development of overall personality of a man. The college provides opportunity to our students through many co-curricular and other activities that help them to develop into a sound body and mind. Keeping this in view we have societies like Science Society, Social Science Society, Red Ribbon Club and Eco Club etc. Students are encouraged to join these societies as per their interest. Students can approach the In-charge of these societies.

National Service Scheme (NSS)

The College has two NSS units. Enrollment in NSS is done in the beginning of the session in the month of July. Students have to apply as and when notified through notice board for enrollment in NSS.

Rovers & Rangers

The college has got one unit of Rovers and Rangers each. Basically it is voluntary non-political youth organization wherein students are trained to combat during natural disaster and otherwise too. It helps its members to have all round development and become perfect responsible individuals to the society, nation and the world at large.

Mentor Cell

The Students are encouraged to interact with their teachers regarding their problems which may be academic, non-academic or personal. Appropriate help and guidance is provided to cater the needs of students. It is also an essential and integral part of IQAC.

College Students Central Association (CSCA)

The college student central association is formed every year as per the rules laid down by Himachal Pradesh University, Shimla from time to time. Presently the selection for various post of this association is done through merit i.e. indirect selection mode.

Parent Teacher Association (PTA)

To encourage community participation in education Parent Teacher Association (PTA) under section 2.33 to 2.33.7 of the HP Education code, 2001 has been established. It is a non - political body for better co-ordination and interaction between parents and teachers for improvement of academic standards and infra-strucural facilities of the college.

The Election of the new executive committee of PTA General House schedule to be held on 11th August, 2018 at 11.00 a.m. This is a request from the principal and the staff that the parents are invited to attend this meeting. No separate invitation will be sent in this regard.

Alumni Association

Alumni Association became functional in the college since 2016-17 with the initial registration of more then thirty alumni.

IGNOU

IGNOU Study Centre - 1133 G.C. Paonta Sahib is running various educational and vocational programmes. All IGNOU courses are recognised by the Govt. of India & by the UGC. The college students can simultaneously do any of the degree or diploma programmes from IGNOU. The additional professional courses under walk-in admission can be done throughout the year in July or January section. No migration and no age limit is required for IGNOU courses.

Self-Financing Courses

Other than routine traditional faculties of Science, Humanities and Commerce the college has thrown open other important courses including BCA and PGDCA to cater to the needs of technologically fast growing society. These self-financing courses are under control of the college level Higher Education Institute Society (Regd.). Presently 50 seats (25 subsidised & 25 Non-subsidised) are there in BCA and PGDCA each.

Community College:

The College offers UGC Sponsored advance Diploma in Food Processing and Advance Diploma in Pharamaceuticals under Community College Scheme. Each Diploma has 50 seats. Eligibility with +2 in any stream no age limit is required. Scholarship to every student @ Rs. 6000/- per semester. These courses provide career opportunities of self employment and placement in the industrial sector. The aim of the community college is "Be skilled, Be independent."

PAHAL: The Cultural Function

Preservation of cultural heritage gives strength to the society. The society in turn nurtures cultural programs with gusto. Keeping in view the importance of cultural function, college celebrates cultural festival in the form of a programme celled PAHAL with great excitement. This forum provides a platform to students to exhibit their keenness in cultural activities like dancing, singing and various other genres. During this function student prepare cultural activities like dancing singing and various other genres.

Sports

It is a by gone story that studies only bring name. Sports have taken many a strides where one can try for a name and fame. In order to encourage students, the college provides facilities for indoor and outdoor games. College is housed with a very big playground where cricket, volleyball, basketball, and badminton courts are well designed. We have facilities for indoor games like carom, Chess, and table tennis too. Students are encouraged to participate in any of the game and prepare for inter-college tournaments organized by Himachal Pradesh University to earn name and fame and establish oneself in sports also.

BHANUJA: Yearly Periodical

In order to encourage creative abilities among the students, the college magazine Bhanuja is published annually. It consists of a number of sections and each section has one staff & one student editor. Students are asked to contribute original authored poems, article, stories, memories, experiences and so on giving it a literary tinge. It also exhibits a panoramic summary of year long activities in the form of pictography.

Educational Tours

For the Overall development of the students stream-wise educational tours are arranged from time to time. The purpose of the trip is usually observation, non-experimental research or to provide students with experiences outside their everyday activities such as going & camping with teachers and their classmates. The aim of this research is to observe the subject in natural state and possible collect sample. The college organize / sponsors the following tour each year.

- 1. All India tour (Duration 10-15 days approximately) during the winter vacation.
- 2. Short tour (2-3 days)
- 3. One day trip.
- * Tour unaccompanied by at least one member of the teaching staff will not be permitted.
- * The student desirous of participating in such tours should seek the permission of the principal after getting the written consent of the teacher who has agreed to accompany the tour. Adequate publicity and time must be given to sanction tour to enable maximum number of student to participate in such tour.
- * The teacher will be required to complete the codal formalities and other formalities like arrangement of buses, accommodation etc. related to the tour.
- * The student will be allowed to join the tour only on production of written consent from the parent.
- * No student shall be permitted to participate in more than one short tour.
- * No outsider will be permitted to join the tour.
- * All students will carry their identity cards with them on all such tours.
- * The student will be expected to maintain complete discipline during the tour. Any act of indiscipline reported by the teacher in-charge may entail severe penalty.

Caution: Parents are advised to ascertain that the tour is authorised by college before issuing the permission letter to their ward.

Post Graduate Courses Admission for 1st & 3rd Semester

Seats Sanctioned: M.A. English 20 M.Com 20

M.A. Economics 20 M.A. Hindi 20

Duration: The duration of these Master Degree Courses will be of two academic years spread over in four semesters.

Admission procedure for Post Graduate Courses:

The Entrance Tests for admission to the colleges affiliated to Himachal Pradesh University are being conducted by the University in centralised Entrance Test for admission in the subject concerned on the dates mention in the HPU hand book of information for the session 2018-2019.

However, the student interested in admission to the college affiliated to Himachal Pradesh University will have to apply separately after the declaration of the Entrance test to respective college. The admission will be made strictly on the basis of marks obtained in Entrance Test.

The minimum qualifying marks in the Entrance test will be 35% to make the candidates eligible for interview/ admission. In case of SC/ST candidates, the minimum qualifying marks shall be reduced until the full SC/St quota for admission has been exhausted.



Date of Entrance Exam: (H.P.U.)

M.A. (English) M.Com. M.A. Economics

M.A. Hindi

30 May 2018 23 May 2018

24 May 2018 24 May 2018

Date of Declaration of Results of H.P.U. Entrance tests (on or before):

20 June 2018

Last Date for Submission of Application form along with documents in the college:

16 July 2018

Display of Merit List:

19 July 2018

Date / Time for reporting for interview / Admission:

M.A. (English, Economic, Hindi) & M.Com.

20 July 2018

All the applicants should report for interview / Admission in the college.

In case, some seats remain vacant or fall vacant subsequently, the same will be filled after calling the candidates in order of merit, only out of the list of the candidates who have been interviewed earlier and were eligible (having passed the qualifying examination on the date of interview).

Last date for admission against the vacant / vacated seats (If any): Regular Teaching will start from:

21 July 2018

25 July 2018

Eligibility:

The minimum eligibility for admission for postgraduate courses will be 20-24 credits in Undergraduate degree course in the concerned subject.

Age Limit:

The upper age limit for post graduate courses in 26 year for boys and 28 years for girls and 29 years in case of SC/ST candidates (both for boys and girls) as on 1st July of the concerned year. Himachal Pradesh Univeristy has adopted the age relaxation upto a maximum of 5 year to persons with disabilities in admission to various courses vide UGC letter no. vol-IV Dated 14th September, 2006.

Reservation:

Reservation for various categories will be provided as per University Rules.

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Consolidated Fee Structure for B.A., B.Sc., B.Com. Under CBSC (RUSA) for the year 2018-19

| | Semester -I | | | S | Semester -III | | | Semester -V | | |
|------------|--------------------|---------------------------|------|--------------------|---------------------------|------|--------------------|---------------------------|------|--|
| Class | Himachali Girls | Non Himachali Girls | Boys | Himachali Girls | Non Himachali Girls | Boys | Himachali Girls | Non Himachali Girls | Boys | |
| B.A. | 1456 | 1756 | 1756 | 1166 | 1466 | 1466 | 1166 | 1466 | 1466 | |
| PTA | 300 | 3 0 0 | 300 | 300 | 300 | 300 | 3 0 0 | 300 | 300 | |
| Total | 1756 | 2056 | 2056 | 1466 | 1766 | 1766 | 1466 | 1766 | 1766 | |
| B.Sc. (NM) | 1696 | 1996 | 1996 | 1406 | 1706 | 1706 | 1496 | 1796 | 1796 | |
| PTA | 300 | 300 | 300 | 3 0 0 | 300 | 300 | 300 | 300 | 300 | |
| Total | 1996 | 2296 | 2296 | 1706 | 2006 | 2006 | 1796 | 2096 | 2096 | |
| B.Sc.(M) | 1816 | 2116 | 2116 | 1626 | 1926 | 1926 | 1626 | 1926 | 1926 | |
| PTA | 300 | 300 | 300 | 300 | 300 | 300 | 3 0 0 | 300 | 300 | |
| Total | 2116 | 2416 | 2416 | 1926 | 2226 | 2226 | 1926 | 2226 | 2226 | |
| B.Com. | 1456 | 1756 | 1756 | 1166 | 1466 | 1466 | 1166 | 1466 | 1466 | |
| PTA | 300 | 300 | 300 | 300 | 3 0 0 | 300 | 300 | 300 | 300 | |
| Total | 1756 | 2056 | 2056 | 1466 | 1766 | 1766 | 1466 | 1766 | 1766 | |
| M.A. | 2290 | 2590 | 2590 | 2290 | 2590 | 2590 | | | | |
| PTA | 300 | 300 | 300 | 300 | 300 | 300 | | | | |
| Total | 2590 | 2890 | 2890 | 2590 | 2890 | 2890 | | | , | |
| M.Com. | 2490 | 2790 | 2790 | 2490 | 2790 | 2790 | | | | |
| PTA | 300 | 300 | 300 | 300 | 300 | 300 | | | | |
| Total | 2790 | 3090 | 3090 | 2790 | 3090 | 3090 | | | | |

^{**} NOTE ** :- Rs. 90/- will be charged extra for practical subject if any (viz. Maths (VIth Sem), Geo, Phy Edu. Music etc.) & Rs. 200/- will be charged as migration fee if students passed out SSC from other that Himachal Board.



HEAD-WISE STRUCTURE OF FEE AND FUNDS

| Sr.N. | Name of Fund | Amount (Rs.) | | | | | | |
|-------|---|---------------------|---------------------|---------------------|---------------------|---------------------|---------------------|--|
| 1 | Admission Fee | 1 st Sem | 2 nd Sem | 3 rd Sem | 4 th Sem | 5 th Sem | 6 th Sei | |
| 2 | Readmission Fee (First Time) | 100 | 100 | 2-50-00-00 | 0 | 25 | 0 | |
| 3. | · · | 100 | 100 | 100 | 100 | 100 | 100 | |
| 3, | Readmission Fee (2 nd /Last Time) | 200 | 200 | 200 | 200 | 200 | 200 | |
| 4. | University Registration Fee | 200 | 0 | 0 | 0 | 0 | 0 | |
| 5. | Continuation Fee | 0 | 0 | 10 | 0 | 10 | 0 | |
| 6. | University Sports Fee | 15 | 0 | 15 | 0 | 15 | 0 | |
| 7. | Youth Welfare Fund | 15 | 0 | 15 | 0 | 15 | 0 | |
| 8. | Building Fund | 60 | 60 | 60 | 60 | 60 | 60 | |
| 9. | Identity Card | 10 | 0 | 10 | 0 | 10 | 0 | |
| 10. | N.C.C | 5 | 0 | 5 | 0 | 5 | 0 | |
| 11. | Health Fund | 6 | 0 | 6 | 0 | 6 | 0 | |
| 12. | House Examination | 40 | 40 | 40 | 40 | 40 | 40 | |
| 13. | Student Aid Fund | 10 | 0 | 10 | 0 | 10 | 0 | |
| 14. | College Magazine | 50 | 0 | 50 | 0 | 50 | 0 | |
| 15. | Library Security (Refundable) | 100 | 0 | 0 | 0 | 0 | 0 | |
| 16. | Amalgamated Fund | 150 | 150 | 150 | 150 | 150 | 150 | |
| 17. | Tuition Fee | 300 | 300 | 300 | 300 | 300 | 300 | |
| 18. | Campus Development Fund | 13 | 0 | 13 | 0 | 13 | 0 | |
| 19. | Book Replacement Fund | 25 | 0 | 25 | 0 | 25 | 0 | |
| 20. | Cultural Activities Fund | 20 | 0 | 20 | 0 | 20 | 0 | |
| 21. | Furniture Repair Fund | 10 | 0 | 10 | 0 | 10 | 0 | |
| 22. | University Home Fee | 1 | 0 | 1 | 0 | 1 | 0 | |
| 23. | Scout and Guide Fund | 60 | 0 | 60 | 0 | 60 | 0 | |
| 24. | Mig . Fee | 200 | 0 | 0 | 0 | 0 | 0 | |
| 25. | Computer & Internet Fund | 20 | 0 | 20 | 0 | 20 | 0 | |
| 26. | Sports Fund | 120 | 120 | 120 | 120 | 120 | 120 | |
| 27. | Holiday Home Fund | 1 | 0 | 1 | 0 | 1 | 0 | |
| 28. | University Development | 500 | 0 | 500 | 0 | 500 | 0 | |
| 29. | Class Room Absence Fine, per period | 01 | 01 | 01 | 01 | 01 | 01 | |
| 30. | PTA Fund | 300 | 0 | 300 | 0 | 300 | 0 | |

7

Admission Procedure

Admission to 1st semester will be strictly on the basis of merit. The forms will be submitted by the students till 24th June 2018 and the respective Admission Committees will scrutinise and prepare the first merit list of candidates which will be displayed on the notice board on or before 25th June 2018 at 1:00 pm. The candidates appearing in first merit list are required to deposit their fee from 26th June 2018 to 27 June 2018, if fee not deposited their seats will be considered as vacant for second merit list. Thereafter, second merit list will be prepared and put on notice board on 28th June 2018 at 12:00 noon and the candidates appearing in second merit list will be charged late fee @ Rs. 10 per day till 30th June 2018. The maximum number of seats will be 60 in each DSC 1 subject.

Checklist for Admission to 1st Semester/Year

- Application Form
- Acknowledgment Card
- 3. Matric Certificate (2 copies)
- 4. +2 Certificate (2 copies)
- 5. 2 Stamp Size Photographs of student
- 6. Original Character Certificate issued by the school
- 7. If +2 is passed as a private candidate, in that case character certificate may be obtained from a gazetted officer/Panchayat Pradhan/Muncipal Councillor.
- 8. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.
- 9. Self-Declaration for gap year (s).
- 10. Bonafide Himachali Čertificate must be attached by girl students to avail Tuition Fee concession.
- 11. Copy of Adhaar Card
- 12. Those who have passed their eligibility exam from a Board/University other than Himachal Pradesh must submit original migration certificate.

Checklist for Admission to 3rd and 5th Semester

- 1. Application Form
- 2. 2 Stamp size Photographs of student
- 3. Bonafide Himachali Certificate must be attached by girl students to avail full fee concession.
- 4. Matric Certificate (1 copy)
- 5. +2 Certificate (2 Copies for 3rd Sem.) (1 copy for 5th Sem.)
- 6. Copy of Adhaar Card
- 7. Photocopy of the admit card of the last examination appeared (2nd and 4th Semester) consisting of no dues Certificate duly certified by the concerned departments and counter-signed by the Principal/authorised Faculty Deans.

Checklist for Admission to M.A. and M.Com.

- 1. Application Form
- 2. 2 Stamp size Photographs of student
- 3. Bonafide Himachali Certificate must be attached by girl students to avail fee concession.
- 4. Matric Certificate (1 copy)
- 5. +2 Certificate (1 copy)
- 6. Graduation Certificates / Grade Cards
- 7. HPU PG Entrance Exam Result Card
- 8. Copy of Aadhaar Card
- 9. In case of opting for category benefit, SC/ST/OBC/Physically Disabled the certificate from a competent authority must be enclosed.
- NOTE: * Only stamp size photographs are permissible for all students
 - * All original certificates must be produced at the time of admission.





Printed By:
Sheel Printing Press
for
Principal S.G.G.S.J Govt.
Degree College Paonta Sahib.
Sirmour (H.P.)

